



## **Jewish Christian Muslim Association of Australia Inc.**

### **Fourth Annual General Meeting**

#### **AGENDA**

**Thursday, November 24, 2011, 7:00pm**

**At West Heidelberg Mosque, Corner of Lloyd and Elliott Streets, West Heidelberg**

#### **A. OPENING OF THE MEETING**

The President, Rabbi Shamir Caplan, opened the meeting and introduced Mr Hyder Gulam, the President of the Islamic Council of Victoria, who welcomed all in attendance.

Mr Gulam then introduced Mr Chin Tan, the Chairperson of the Victorian Multicultural Commission, who addressed the gathering.

#### **B. ATTENDANCE**

**Members Present:** Jim Beck, Shamir Caplan (President), Greg Rafiq Clarkson, John Cohen, Amy Cullinan, Jim Cyngler, Ian Fry, Riad Galil (President-Elect), Helen Gardner, Paul Gardner, Helen Granowski, Frank Greenstein, Ian Hamilton, Di Hirsh, Harry Kerr, Helen Light, Theo Mackaay (Treasurer), Samar Mougharbel, Philip Newman, Samli Ozturk, Laurent Schonker, David Schütz (Secretary), Morna Sturrock, Helen Summers, Paul Tonson, Neil Wilkinson, Said Selim,

**Staff present:** Helen Heath (Executive Officer), Sarah Mahri (Schools Coordinator)

**Apologies:** Merrill Kitchen, Gwenda Rait, David Murray, Faye Dubrowin, Duncan Reid, Maureen Postma, Genevieve Jeffrey, Mary Lotton, Jonathan Keren-Black, Mark Pedersen,

The meeting sends a greeting to Jonathan, with best wishes for speedy healing.

**Guests:** Hyder Gulam (ICV President), Chin Tan (Chair, Victorian Multicultural Commission), Nail Aykan (ICV General Manager), Nadia Galil, Paul Hamer, Hussein Khalaf, Nashat Abdelsayed, Sayed Mohamed, Fred Shade, Ron Greenwood, Shoukry Sidrak, Jeneefur Makbool, Maryum Chaudhry, Nabila Marzouk, Jane McLachlan, Merle Gilbo, David Cray, Frank Awad.

#### **C. WELCOME OF NEW MEMBERS**

See Roll of Members attached.

#### **D. MINUTES OF THE LAST ANNUAL GENERAL MEETING**

Held November 18, 2010 at the Cardinal Knox Centre.

Moved Helen Light, seconded Helen Gardner, received as a true and correct record.

## **E. REPORTS**

Reports tabled and moved as taken as read by Philip Newman, seconded John Cohen. All in favour.

### **1. President's Report – Shamir Caplan**

Shamir Caplan will continue as Vice-President in the next year.

### **2. Financial Report – Theo Mackaay (Treasurer)**

It was noted that the financial report in the Book of Reports distributed to the meeting was the incorrect document. A Profit and Loss statement was distributed in lieu of the report. The full correct Financial Report will be included in the minutes. A full audit has been carried out, and all is in order.

Theo Mackaay spoke to the report. \$75,000 was received in Government Grants during the year, to support the Executive Officer and Schools Officer.

Theo thanked the Paul Gardner and the Membership Committee for their work. A side-effect of the membership drive has been an increase in income through membership fees. The Iftar dinner was also a successful night, also in terms of fund raising.

The year has ended in surplus, but it is one of our top priorities to secure funding for the maintenance of the Executive Officer and Schools Officer.

### **3. Executive Officer Report – Helen Heath**

Philip Newman expressed the gratefulness of the Association to the Executive Officer for her constructive work for the Association throughout the year. Shamir Caplan expanded on Helen's achievements in expanding the impact of JCMA.

Helen spoke to her report. She spoke about the new brochures.

Helen also noted the generous hospitality given to JCMA by the Catholic Archdiocese of Melbourne via the Ecumenical and Interfaith Commission. This invaluable support offered 'in kind' to JCMA in the form of office space, telephone, mobile telephone and computer has been vital for JCMA to continue its work. As Executive Officer utilising these facilities, she appreciated the warm and supportive environment of the staff at the Catholic Archdiocese of Melbourne who have been interested and curious to know about JCMA.

### **4. Other reports tabled as in the Book of Reports (attached)**

Di Hirsh reminded the meeting that the Women's Conference will be taking place in February.

Shamir Caplan thanked Rafiq Clarkson for his work on the Website and the many other IT aspects of our work.

## **F. ELECTION OF OFFICE BEARERS**

### **1) President and Vice-President**

As required by the Rules, Riad Galil, was elected as President-Elect at the 2010 AGM, and has been serving as Vice-President until tonight. He now takes up the office of President.

Shamir Caplan, having concluded his two year term as President, shall now serve as Vice-President of the Association for one year.

The meeting unanimously affirmed Riad Galil's appointment as President.

## **2) Treasurer**

Samar Mougharbel was nominated, and elected unopposed.

## **3) Secretary**

David Schütz was nominated, and is willing to stand for the term of a year. At the next AGM a new secretary will be elected for a two year term. David was elected unopposed.

## **4) Ordinary Members of the Board**

Up to five ordinary members of the Board may be elected. Four have been nominated: Phillip Newman, Jim Cyngler, Laurent Schonker, and Theo Mackaay. There were no objection to any of the nominations, and all were elected unopposed.

## **G. OTHER BUSINESS**

There is no other business to be discussed.

## **H. MEETING CLOSE**

The meeting was closed at 8:30pm, and supper was served.